

MINUTES

ORGANIZATIONAL MEETING Summer Village of Island Lake South June 30, 2025 – Via Zoom Videoconferencing – 7:00 P.M.

The Summer Village of Island Lake South held its organizational meeting on June 30, 2025 commencing at 7:00 P.M. via Zoom Videoconferencing.

Council Present Thomas Tarrant, Councilor
Gary Tym, Councilor
Jim Storoschuk, Councilor

Administration Kim Bancroft, CAO

Call to Order CAO Bancroft, called the meeting to order at 7:00 P.M.

Council Member Training
Prior to this first council meeting, council members received Level 1 of the mandatory council member training.

Nominations for Mayor
Res. 001-06-30-2025 Gary Tym nominated Thomas Tarrant for Mayor for the coming term. Thomas accepted. Moved by Jim Storoschuk that nominations cease.
CARRIED

Nominations for Deputy Mayor
Res. 002-06-30-2025 Gary Tym nominated Jim Storoschuk for Deputy Mayor for the coming term. Jim accepted. Moved by Mayor Tarrant that nominations cease.
CARRIED

Assessor
Res. 003-06-30-2025 Moved by Mayor Tarrant that Municipal Assessment Services be appointed assessor.
CARRIED

Assessment Review Board
Res. 004-06-30-2025 Moved by Deputy Mayor Storoschuk that Capital Region Assessment Services Commission be appointed the Assessment Review Board Authority.
CARRIED

Subdivision and Development Appeal Board
Res. 005-06-30-2025 Moved by Councillor Tym that Milestone Municipal Services be appointed as the Subdivision and Development Appeal Board.
CARRIED

Municipal Planner
Res. 006-06-30-2025 Moved by Mayor Tarrant that Jane Dauphinee of Municipal Planning Services be appointed as Municipal Planner.
CARRIED

Subdivision Authority

Res. 007-06-30-2025 Moved by Deputy Mayor Storoschuk that Jane Dauphine of Municipal Planning Services be appointed as Subdivision Authority.

CARRIED

Director of Emergency Management

Res. 008-06-30-2025 Moved by Deputy Mayor Storoschuk that the Director of Emergency Management for Athabasca County be appointed Director of Emergency Management for the Summer Village of Island Lake South in the event of an emergency.

CARRIED

CAO

Res. 009-06-30-2025 Moved by Councillor Tym that Kim Bancroft be appointed as CAO.

CARRIED

Municipal Office

Res. 010-06-30-2025 Moved by Councillor Tym that the municipal office address be 64 Newcastle Road, Sherwood Park, AB, T8A 6K8.

CARRIED

Development Officer

Res. 011-06-30-2025 Moved by Mayor Tarrant that Kim Bancroft be appointed Development Officer.

CARRIED

Auditor

Res. 012-06-30-2025 Moved by Deputy Mayor Storoschuk that Seniuk & Co. be appointed as Auditor.

CARRIED

Banking

Res. 013-06-30-2025 Moved by Councillor Tym that the summer village continues banking at the Alberta Treasury Branch.

CARRIED

Signing Authority

Res. 014-06-30-2025 Moved by Mayor Tarrant that the signing remains as all members of the Council and the Administration, with one signature from the Administration and one signature from the Council when two signatures are required. One administration signature is required for transfer of investments remaining in the financial institution or from one bank to another.

CARRIED

Meetings

Res. 015-06-30-2025 Moved by Mayor Tarrant that council meetings are the last Monday of every 2nd month starting June 30. Additional meetings may be held in person during the summer months.

CARRIED

Travel

Res. 016-06-30-2025 Moved by Councillor Tym that travel allowance for council and administration be as per the current CRA mileage rate at any given time.

CARRIED

Meeting Allowance

Res. 017-06-30-2025

Moved by Mayor Tarrant that meeting fees are paid to council as per the Council Remuneration and Expense Reimbursement Policy.

CARRIED

Oaths of Office

Jim Storoschuk took the Oath of Office via Zoom Videoconferencing.

Thomas Tarrant took the Oath of Office via Zoom Videoconferencing.

Gary Tym took the Oath of Office via Zoom Videoconferencing.

Adjournment

Kim Bancroft adjourned the meeting at 7:15 p.m.

MAYOR

CAO