

MINUTES

**ORGANIZATIONAL MEETING
Summer Village of Island Lake South
26-August-2023 – 123 Shank Drive – 1:00 P.M.**

The Summer Village of Island Lake South held its organizational meeting on August 26, 2023 commencing at 2:30 P.M. at 123 Shank Drive

<u>Council Present</u>	Thomas Tarrant, Councilor Gary Tym, Councilor Jim Storoschuk, Councilor	
<u>Administration</u>	Kim Bancroft, CAO	
<u>Call to Order</u>	CAO Bancroft, called the meeting to order at 2:30 P.M.	
<u>Nominations for Mayor</u>	Gary Tym nominated Thomas Tarrant for Mayor for the coming term. Thomas accepted. Moved by Jim Storoschuk that nominations cease.	CARRIED
<u>Nominations for Deputy Mayor</u>	Gary Tym nominated Jim Storoschuk for Deputy Mayor for the coming term. Jim accepted. Moved by Mayor Tarrant that nominations cease.	CARRIED
<u>Assessor</u>	Moved by Mayor Tarrant that Municipal Assessment Services be appointed assessor.	CARRIED
<u>Assessment Review Board</u>	Moved by Deputy Mayor Storoschuk that Capital Region Assessment be appointed the Assessment Review Board Authority.	CARRIED
<u>Subdivision and Dev Appeal Board</u>	Moved by Councillor Tym that one member of Council and two members at large be appointed to the sub-division and Development Appeal Board as required.	CARRIED
<u>Municipal Planner</u>	Moved by Mayor Tarrant that Jane Dauphinee of Municipal Planning Services be appointed as Municipal Planner.	CARRIED
<u>Subdivision Authority</u>	Moved by Deputy Mayor Storoschuk that Jane Dauphine of Municipal Planning Services be appointed as Subdivision Authority.	CARRIED
<u>Director of Emergency Management</u>	Moved by Deputy Mayor Storoschuk that Pat Vincent of Athabasca County be appointed Director of Emergency Management.	CARRIED
<u>CAO</u>	Moved by Councillor Tym that Kim Bancroft be appointed as CAO.	CARRIED

Municipal Office Moved by Councillor Tym that the municipal office address be 64 Newcastle Road, Sherwood Park, AB, T8A 6K8. CARRIED

Development Officer Moved by Mayor Tarrant that Kim Bancroft be appointed Development Officer. CARRIED

Auditor Moved by Deputy Mayor Storoschuk that Seniuk & Co. be appointed as Auditor. CARRIED

Banking Moved by Councillor Tym that the summer village continue banking at the Alberta Treasury Branch. CARRIED

Signing Authority Moved by Mayor Tarrant that the signing remain as all members of Council and the Administration, with one signature from the Administration and one signature from Council when two signatures are required. One administration signature is required for transfer of investments remaining in the Financial institution or from one bank to the another. CARRIED

Meetings Moved by Mayor Tarrant that all meetings be as per the meeting schedule which will be adjusted as needed. CARRIED

Travel Moved by Councillor Tym that travel allowance for council and administration be as per the current CRA mileage rate at any given time. CARRIED

Meeting Allowance Moved by Mayor Tarrant that meeting allowance be \$125.00 per meeting. CARRIED

Oaths of Office Jim Storoschuk took the Oath of Office in 2021.
Thomas Tarrant took the Oath of Office in 2021
Gary Tym took the Oath of Office in 2021.
No positions changed this year

Adjournment Kim Bancroft adjourned the meeting at 2:40 p.m.

MAYOR

RECORDING SECRETARY