

## MINUTES

### **ORGANIZATIONAL MEETING Summer Village of Island Lake South 6-August-2020 – Island Lake South, AB – 5:00 P.M.**

The Summer Village of Island Lake South held its organizational meeting on August 16, 2019 commencing at 5:00 P.M. at the community hall in Island Lake South.

<b><u>Council Present</u></b>	Jim Sandmaier, Councilor Gary Tym, Councilor Thomas Tarrant, Councilor	
<b><u>Administration</u></b>	Kim Bancroft, CAO	
<b><u>Call to Order</u></b>	CAO, Kim Bancroft, called the meeting to order at 5:18 P.M.	
<b><u>Nominations for Mayor</u></b>	Gary Tym nominated Jim Sandmaier for Mayor for the coming term. Moved by Thomas Tarrant that nominations cease.	CARRIED
<b><u>Nominations for Deputy Mayor</u></b>	Jim Sandmaier nominated Thomas Tarrant for Deputy Mayor for the coming term. Moved by Gary Tym that nominations cease.	CARRIED
<b><u>Assessor</u></b>	Moved by Thomas Tarrant that Ian Ferguson be appointed assessor.	CARRIED
<b><u>Assessment Review Board</u></b>	Moved by Jim Sandmaier that Capital Region Assessment be appointed the Assessment Review Board Authority.	CARRIED
<b><u>Subdivision and Dev Appeal Board</u></b>	Moved by Gary Tym that one member of Council and two members at large be appointed to the sub-division and Development Appeal Board as required.	CARRIED
<b><u>Municipal Planner</u></b>	Moved by Thomas Tarrant that Municipal Planning Services be appointed as Municipal Planner.	CARRIED
<b><u>Subdivision Authority</u></b>	Moved by Jim Sandmaier that Jane Dauphine of Municipal Planning Services be appointed as Subdivision Authority.	CARRIED
<b><u>CAO</u></b>	Moved by Gary Tym that Kim Bancroft be appointed as CAO.	CARRIED
<b><u>Municipal Office</u></b>	Moved by Gary Tym that the municipal office address be 899 Village Mews, Sherwood Park, AB, T8A 4L9.	CARRIED

**Development Officer** Moved by Thomas Tarrant that Kim Bancroft be appointed Development Authority Officer.

CARRIED

**Auditor** Moved by Jim Sandmaier that Al Scherbarth PC be appointed as Auditor.

CARRIED

**Banking** Moved by Gary Tym that the summer village continue banking at the Alberta Treasury Branch.

CARRIED

**Signing Authority** Moved by Thomas Tarrant that the signing remain as all members of Council and the Administration, with one signature from the Administration and one signature from Council when two signatures are required. One administration signature is required for transfer of investments remaining in the Financial institution or from one bank to the another.

CARRIED

**Meetings** Moved by Jim Sandmaier that all meetings be as per the meeting schedule which will be adjusted as needed.

CARRIED

**Travel** Moved by Gary Tym that travel allowance for council and administration be at \$.58 per kilometer.

CARRIED

**Meeting Allowance** Moved by Thomas Tarrant that meeting allowance be \$100.00 per meeting and that travel to meetings be a flat rate as follows:

Edmonton to Island Lake South	\$150.00
St. Albert to Island Lake South	\$150.00
Edmonton to St. Albert	\$10.00
Meeting Hosting Fee	\$50.00

CARRIED

**Oaths of Office** Thomas Tarrant took the Oath of Office.  
Jim Sandmaier took the Oath of Office  
Gary Tym took the Oath of Office.

**Adjournment** Kim Bancroft adjourned the meeting at 5:28 p.m.

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MAYOR

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RECORDING SECRETARY